

WISP NEWS

A weekly newsletter for agency administrators and users of Wisconsin ServicePoint (WISP)

<http://wisp.wi.gov>

Send comments to sphelp@commerce.state.wi.us

September 21, 2006

Indicating Fund Source is critical for ESG, HPP, THP Compliance

A major change this year for inputting ESG, THP, and HPP data into HMIS is the requirement that fund source be indicated when providing a service in the Service Transaction module in Wisconsin ServicePoint for all activities other than emergency shelter. If fund source is not indicated, then the information will not appear correctly in the WI Client's Services Report when run by fund source. Make sure that by October 13, 2006 you have tracked all services by their fund source in Service Transaction. If you are not compliant, BSH will work to help you become compliant. If non compliance continues your funding will eventually be held.

(REDUX) Monitoring Tool for ESG, THP and HPP Introduced

CUSTOM REPORTS

[ReportWriter](#) - Build and save your database with. Save queries for

[Advanced Reporting Tool \(ART\)](#)

[WI Client Services Report](#) - Get down by funding sources, within

The New WI Client Services Report is now available. This report is the tool that the Bureau of Supportive Housing will be using to see how many services your agency provided with the grant sources of ESG, THP and HPP.

This report is available to all users of Wisconsin ServicePoint in the Reports Tab under the Custom Report section. It differs from the clients served report in that it allows you to run a report for the number of clients served and services provided based on the various fund sources.

Wisconsin ServicePoint Will Be Mandatory for this Year's SSSG Grantees

Wisconsin ServicePoint will be required for tracking all shelters supported by this year's State Shelter Subsidy Grant (SSSG). The State Shelter Subsidy Grant is now available on the Bureau of Supportive Housing Web site at <http://commerce.wi.gov/housing/cd-boh-sssg.html> and for more information contact Patti Glassburn at patti.glassburn@wisconsin.gov or (608) 266-8273.

Notice of Regularly Scheduled Server Maintenance

Effective immediately, Bowman Systems is scheduling weekly server maintenance for Wednesday nights at 9:00 p.m. for one hour. During this time period, access to your system may not be available. Bowman Systems must run update programs on all servers to keep the operating systems up-to-date, secure, and running at optimal performance. This must be done on a regularly scheduled basis. To minimize service interruption, Bowman Systems has decided to conduct this work after normal business hours. Doing the work late on Wednesday evening allows them to perform the needed maintenance during a low usage time period. If possible, please be sure all users have logged off and closed all ServicePoint applications prior to 9:00 p.m. each Wednesday. Failure to do so may result in data loss.

A Few Agencies Have So Far Complied with Front Door Requirements

Congratulations to Center for Veterans Issues Ltd, Eau Claire Interfaith Hospitality Network, Lakeshore CAP, Manitowoc County Domestic Violence Center, New Community Shelter, Polk County Housing Collaborative and Hebron House of Hospitality. These agencies have all complied with the FrontDoor requirements of ESG, THP and HPP. If we missed you, we apologize. To everyone else receiving those grants, you must have the decision tree module filled out in FrontDoor by October 13th.

